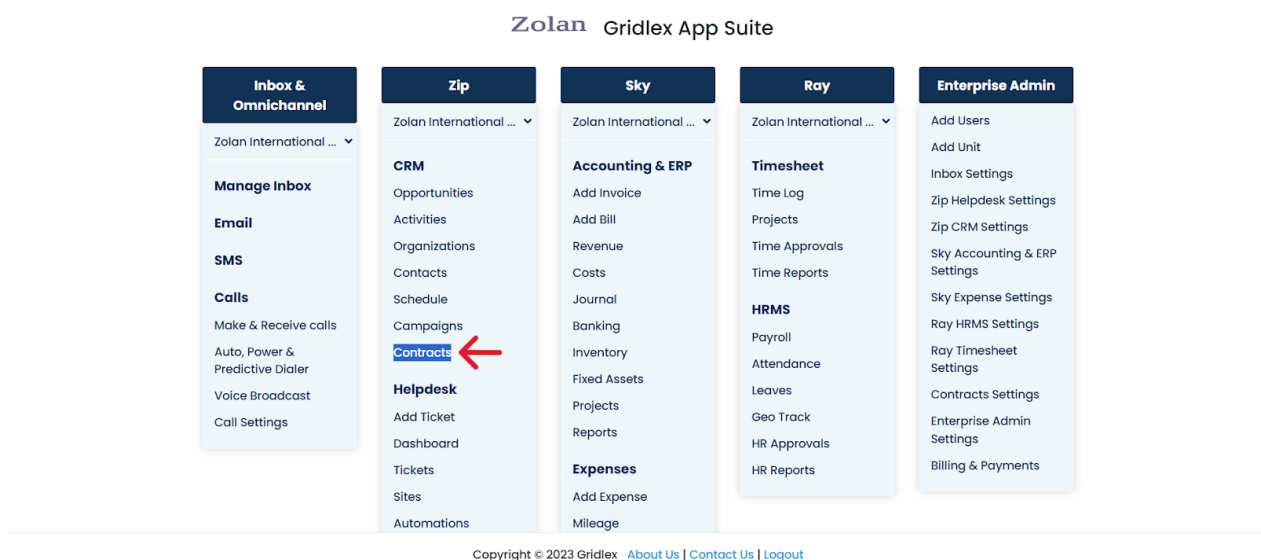Welcome to our comprehensive guide on how to update contracts in Gridlex Zip.

Contracts are an imperative part of many business dealings, and keeping them current and accurate is essential. Whether you're extending dates or making minor modifications, Gridlex Zip is designed to make this process seamless.

This guide will walk you through the simple steps to update or edit a contract.

Step 1: Log in to the Gridlex App Suite and click 'Contracts' under the Zip section.

Step 2: Select the contract's name you wish to update or edit.

Step 3: Make the required changes, scroll to the bottom and click 'Update Contract'

Note: To understand the various fields on this page, please refer to this guide: How to Create Contracs in Gridlex Zip?

Note: To view the history of the changes made to the contract, please refer to this guide: How to View Contracts History in Gridlex Zip?

Congratulations! You have now learned how to update a contract in Gridlex Zip.