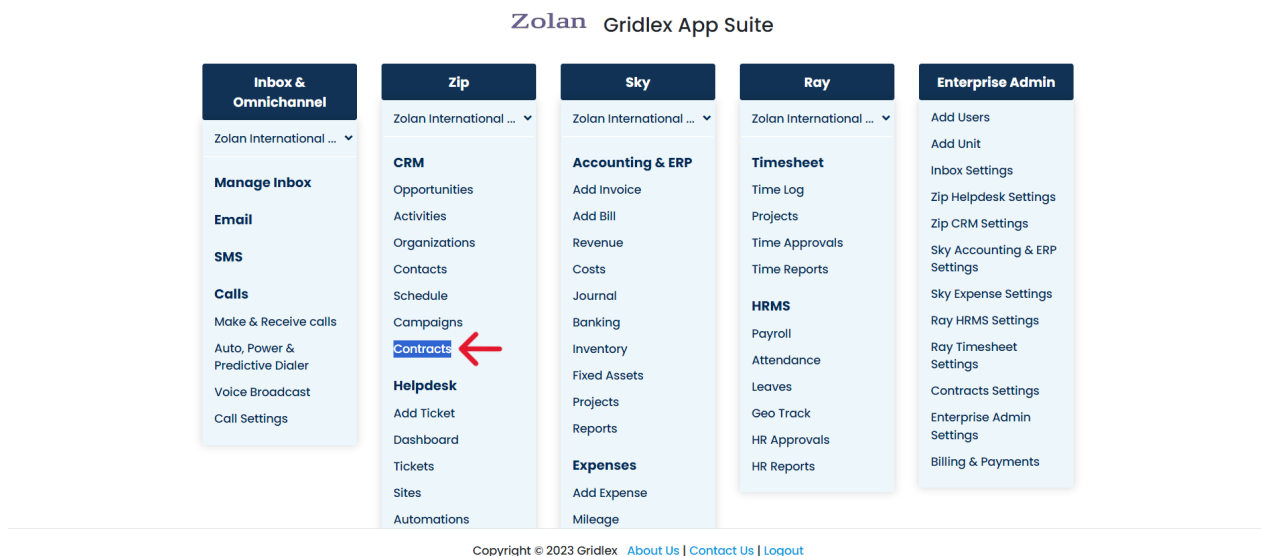


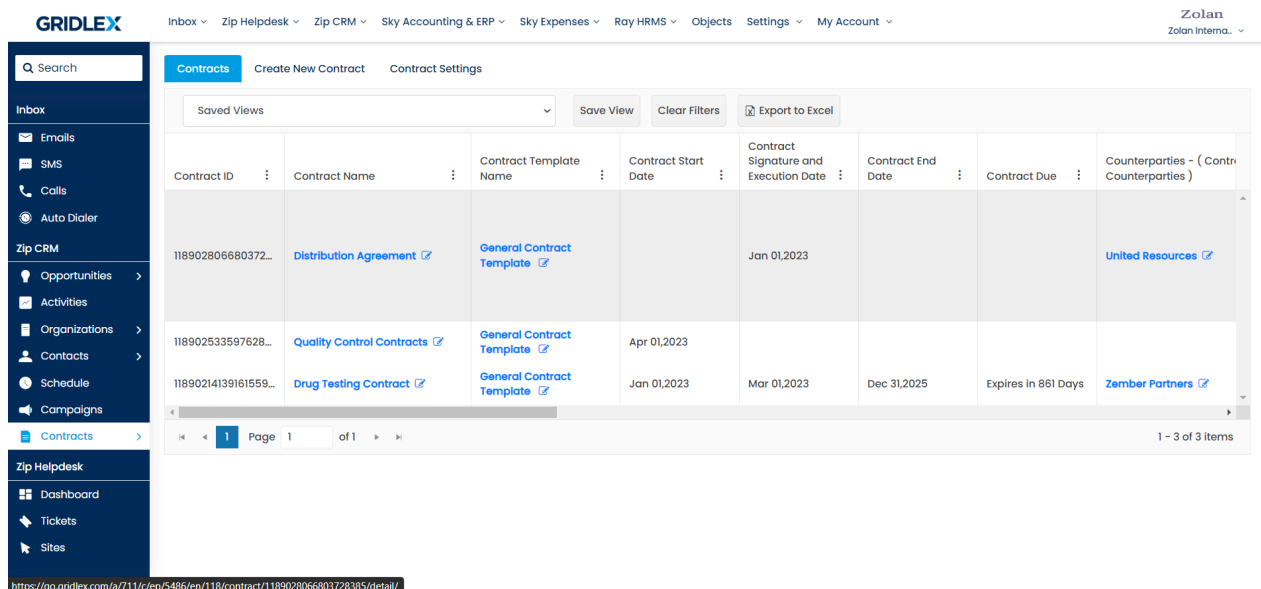
Welcome to our comprehensive guide on how to view contract history in Gridlex Zip.

In this guide, we'll walk you through the simple steps to view the contract history, ensuring you comprehensively understand past interactions and changes made to a contract.

**Step 1:** Log in to the Gridlex App Suite and click 'Contracts' under the Zip section.



**Step 2:** Select the specific contract name whose history you wish to view.



**Step 3:** Click on 'Contract History' located at the top right. This action will take you directly to that contract's history page.

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Contracts / Distribution Agreement

Contracts    Create New Contract    Contract Settings    [Contract History](#)    [Edit Contract](#)

**Contract Details**

Contract Name Distribution Agreement	Sub-Contract Name Purchase	Contract Start Date	Contract Signature and Execution Date
Contract End Date	Contract Due		

**Contract Uploaded Files**

File Name	File Size
No matching records found	

**Contract Items**

Item Name	Item Type	Item Metric	Min. Price	Max. Price	Description	Group	WAC
One Plus G	Goods	BULK			Electronic Gadgets	Group A	150000

**Contract Description**

It provides a clear and comprehensive description of the items being purchased, the price, payment terms, delivery details, warranties, and other important terms related to the sale

**Step 4:** On this page, scroll to view the changes made to the contract. Any modifications will be distinctly highlighted in yellow for easy identification. Furthermore, you can also view the name of the user who made the changes along with the date.

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Contract Items    Contracts - ( Associate Contracts )    Contract Description    Users - ( Associate Users )    Units - ( Associate Units )    Status

G	Quality Control Contracts (General Contract Template) [Brandon Brown]- Aug 23,2023	price, payment ... Read More It provides a clear and comprehensive description of the items being purchased, the price, payment ... Read More It provides a clear and comprehensive description of the items being purchased, the price, payment ... Read More	brandon@zolan.com [Brandon Brown]- Aug 23,2023	Zip Helpdesk Demo [Brandon Brown]- Aug 23,2023	
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Congratulations! you have now learned to view contract history in Gridlex Zip.